



The Columbia Machine Company, Inc. is currently hiring for the following position:

### **MANUAL MACHINIST**

The Columbia Machine Company, Inc. provides:

- A high quality work environment in a positive and encouraging atmosphere.
- A unique career opportunity that allows you to work in a high level shop, with high level resources (needed tools and resources provided).

### **POSITIONS AVAILABLE:**

1

### **LOCATION:**

961 Hughes Street  
Zanesville, Ohio 43701

### **SHIFT:**

1<sup>ST</sup>

If Full Time: Monday - Friday 8 AM - 4:30 PM

- Guaranteed 40 hour weeks.
- Start time/end time flexibility.

Consistent overtime is not available.

Occasional overtime on weekdays/weekends is to be expected.

If Part Time:

- Flexible work week (20 hours minimum).

- Any day/time combination (within the hours of Monday - Friday 8 AM - 5:30 PM).

**RATE:**

Starting Rate: \$20/HR and up\*.

\* Exact rate to be determined by experience level and assets.

**BENEFITS (FULL TIME POSITION ONLY):**

401K

(12) - Paid holidays

(2) - Weeks paid vacation

**QUALIFICATIONS:**

**MUST HAVE:**

- 3 - 5 years of proven machine shop experience.
- Ability to work in and maintain a clean work environment.
- Experience with manually operated machine tools such as:
  - Manual Lathes
  - Bridgeport Milling Machines
  - Horizontal Milling Machines (Kearney & Trecker)
  - Vertical Milling Machines
  - Drill Presses
  - Radial Drill Presses
  - Surface Grinders
  - Hydraulic Presses
  - Shaper and Broaching Equipment
  - Horizontal Band-Saws
  - Vertical Band-Saws
- Experience with machinist tools and how to utilize them properly.
- Consistent and reliable attendance.
- Ability to hold dimensional tolerances.
- Flexibility to adapt to different machine tools (you will not be running the same job, machine or machine type every day).
- Familiar with a variety of materials and how they machine such as: Stainless Steel, Steel, Aluminum, Bronze, Brass, and Plastics.

**MUST BE ABLE TO:**

- Create setups for machining procedures using shops resources.
- Read blue prints.
- Listen to and follow employers' directions.
- Make a part directly from a sample (no drawing provided).
- Work independently.
- Stay focused on the task at hand.
- Pass a drug screening test.

**WE ARE LOOKING FOR:**

- Strong work ethic and attention to detail. Our company takes quality very seriously. Quality craftsmanship and pride in your work is expected.
- A positive attitude willing to adapt and learn from different situations.
- A trustworthy and reliable employee with a conscience and respect for their employer.
- Long term employment. Looking for someone who legitimately wants to build onto their career experience, not chase pay.
- A flexible schedule. Overtime on weekdays, weekends and holidays may be required at times.

**ADDITIONAL ASSETS (NOT REQUIREMENTS):**

- CNC Milling Machine experience.
- CNC Lathe experience.
- Experience with TRAK/ProtoTrak machines setup and programming.
- Mathematical skills (Trigonometry).
- Welding and Fabrication experience.
- Experience with hand tools.
- Mechanical assembly/disassembly experience.
- Brazing/Soldering experience.
- Rigging experience.